

# The City Bridge Trust

## Investing In Londoners: Application for a grant



### About your organisation

Name of your organisation: <div style="text-align: center;"><b>Homeless Action In Barnet Limited</b></div>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? <b>Barnet</b>	
Contact person: <b>Rev Joe Lee</b>	Position: <b>Chief Executive</b>
Website: <b><a href="http://www.habcentre.org">http://www.habcentre.org</a></b>	
Legal status of organisation: <b>First Contact</b>	Charity, Charitable Incorporated Company or company number: <b>1155559</b>
When was your organisation established? <b>01/06/1997</b>	

### Grant Request

Under which of City Bridge Trust's programmes are you applying? <div style="text-align: center;"><b>Reducing Poverty</b></div>					
Which of the programme outcome(s) does your application aim to achieve? <b>More Londoners with Improved economic circumstances</b> <b>Fewer Londoners experiencing food poverty</b>					
Please describe the purpose of your funding request in one sentence. <b>To provide a full resettlement service for our clients, enabling them to move from homelessness to safe and secure accommodation and maintain their tenancy.</b>					
When will the funding be required? <b>01/01/2018</b>					
How much funding are you requesting? <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Year 1: <b>£30,000</b></td> <td style="width: 33%;">Year 2: <b>£30,000</b></td> <td style="width: 33%;">Year 3: <b>£30,000</b></td> </tr> </table>			Year 1: <b>£30,000</b>	Year 2: <b>£30,000</b>	Year 3: <b>£30,000</b>
Year 1: <b>£30,000</b>	Year 2: <b>£30,000</b>	Year 3: <b>£30,000</b>			
<b>Total: £90,000</b>					

**Aims of your organisation:**

To work with those who are homeless or threatened with homelessness to enable them to take control of their lives, obtain a suitable home and to maintain their tenancy.  
Through our Interactions we aim to promote independence and to empower individuals.  
To ensure early intervention to enable clients to access the help they need  
To work in partnership with other Organisations and the people of Barnet  
To make a pivotal contribution to Barnet's homelessness and rough sleeping strategies  
To speak with a distinctive voice on issues of homelessness  
To be financially viable

**Main activities of your organisation:**

We provide a centre for people who are homeless or in inadequate accommodation. We provide a wide range of practical support. In addition all clients have an individual support plan. We work with a wide range of local organisations to ensure that clients can access the support they need.  
We provide support to 19 clients in shared accommodation in partnership with Barnet Homes.  
We provide Housing Related Support in partnership with Genesis Housing Association to people resident in the Borough of Barnet.  
In partnership with the CCG primary health care (GP) services are provided in the centre

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>7</b>	<b>5</b>	<b>10</b>	<b>46</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Leased</b>	<b>30 years</b>

## Summary of grant request

Homeless Action in Barnet (HAB) has been tackling the issue of homelessness in the London Borough of Barnet for the past 20 years. HAB works with vulnerable people so that they gain access to housing, health and other services in order to achieve dignity, make their own effective choices, and express themselves as fully independent members of society. HAB is a 'place of change', enabling and facilitating practical change for individuals and promoting the needs of Homeless people within our society.

HAB runs a centre for those who are homeless or vulnerably housed. We work with homeless clients who receive a range of practical support from the centre. We also provide each client with an individual support plan, which aims to not only find them accommodation, but also ensure that they maintain their tenancy - a vital factor that is often overlooked.

Over 700 people come through our doors annually, of which we see around 60-70 daily. Since we began 20 years ago, we have worked with over 14,000 clients. A more detailed user breakdown is presented later in this application.

This project will enable us to provide a full resettlement service for our clients, enabling them to move from homelessness to safe and secure accommodation.

We are asking for £90,000 over a 3-year period. This funding will be used to employ two dedicated specialist resettlement officers, project management and running costs. It will ensure that we are able to offer a quality resettlement service and support our clients in a holistic way, not only in the transition from rough sleeping to accommodation, but also to address the various issues that made them homeless initially. We aim to break the cycle of homelessness that many experience.

HAB's resettlement programme will primarily assist homeless people to find stable housing.

Crucially it will provide continuity of support in the first few months after moving in to prevent the 'revolving door of homelessness', housed and homeless again. This transitional support is not currently available for many of the clients we work with who are rough sleeping.

The journey from homelessness to being housed is a very difficult one to navigate. Many of our clients have complex needs and lead a chaotic lifestyle. This is further complicated by the shortage of affordable housing to rent. Clients will be supported to access a range of services to address their individual needs including drug and alcohol services, mental health services, life skills, confidence building skills, employment and training skills.

We focus our support on the following areas:

Financial: Benefit Maximisation, Budgeting; Opening Bank Accounts; Paid Work & Reducing Debt

Employment, Training & Education: Access to Training; Access to Education; Access to Employment, Employability Workshops, ESOL

Accessing & Maintaining Accommodation

Health & Wellbeing: Access to Alcohol Services; Access to Drug Services; Access to Mental Health Services; Anger Management; Cooking; Registration with GP/Nurse; Self-Worth Social & Leisure.

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With support clients economic circumstances will be improved and they will be helped to manage their limited income more effectively. We will provide workshops to help clients learn new skills and to cook on a limited budget.

An essential element of the project is to work with the client to devise a support plan. Clients will also be involved in the assessment and development of the project over its lifecycle through focus groups and exit questionnaires.

HAB has extensive experience of recruiting, training and supporting volunteers. We currently have over 50 volunteers helping in our Day Centre. We aim to recruit and train 10 volunteers to support clients on this Resettlement Project.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

**N/A**

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**Resettlement Support to 40 clients per year**

**20 Clients receiving specialist support services**

**20 Clients attending a minimum of two workshops**

**40 clients housed a year**

**40 clients will have access to primary health care and be registered with GP**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**Clients will future proof their financial stability with at least 50% gaining employment and/or taking up training opportunities**

**Clients will achieve a stable housing situation with 80% remaining in stable accommodation for 6 months and 60% remaining in stable accommodation for 12 months**

**Clients will address the underlying causes of their homelessness with 90% accessing relevant support services**

**Clients will improve their social networks ,confidence and feelings of self-worth with 90% showing significant progress.**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**Building on the outcomes of this project we will seek to continue the project beyond the 3 years by applying for further funding from other suitable Trusts etc**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**40**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Barnet (100%)**

What age group(s) will benefit?

**16-24**

**25-44**

**45-64**

**65-74**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**A range of ethnic groups**

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

**11-20%**

## Funding required for the project

### What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Office setup costs	2,500	0	0	2,500
Salaries/Ni/Pension	55,600	56,897	58,187	170,684
Promotional Material/client workshops	3,000	3,069	3,141	9,210
Staff Training and Travel	3,000	3,069	3,141	9,210
Office costs/telephone	3,000	3,069	3,141	9,210
Lone worker security	1,000	1,023	1,047	3,070
Management Costs	6,000	6,138	6,280	18,418
Overheads	7,560	7,734	7,912	23,206
Recruitment	1,500	1,535	1,570	4,605

<b>TOTAL:</b>	<b>83,160</b>	<b>82,534</b>	<b>84,419</b>	<b>250,113</b>
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### What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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### What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Garfield Western	30,000	30,000	30,000	90,000
Tudor Trust	24,000	24,000	24,000	72,000
	0	0	0	0
	0	0	0	0

<b>TOTAL:</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>	<b>162,000</b>
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### How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries/Ni/Pension (40%)	22,240	22,751	23,275	68,266
Promotional Material/Workshops	3,000	3,069	3,140	9,209
Management costs	2,000	2,046	2,093	6,139
Overheads	2,000	2,046	2,093	6,139
	0	0	0	0

<b>TOTAL:</b>	<b>29,240</b>	<b>29,912</b>	<b>30,601</b>	<b>89,753</b>
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## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: <b>March</b>	Year: <b>2016</b>
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Income received from:	£
Voluntary Income	75,732
Activities for generating funds	17,032
Investment Income	0
Income from charitable activities	0
Other sources	345,208
<b>Total Income:</b>	<b>437,972</b>

Expenditure:	£
Charitable activities	366,429
Governance costs	0
Cost of generating funds	24,308
Other	45,893
<b>Total Expenditure:</b>	<b>436,631</b>
<b>Net (deficit)/surplus:</b>	<b>1,342</b>
<b>Other Recognised Gains/(Losses):</b>	<b>0</b>
<b>Net Movement In Funds:</b>	<b>1,342</b>

Asset position at year end	£
Fixed assets	14,005
Investments	0
Net current assets	104,106
Long-term liabilities	0
<b>*Total Assets (A):</b>	<b>118,111</b>

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	118,111
<b>*Total Reserves (B):</b>	<b>118,111</b>

**\* Please note that total Assets (A) and Total Reserves (B) should be the same.**

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 71-80%
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### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:  Reduction in contract value for the Outreach Programme of 20% from July 2017 to June 2019
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### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	444,367	345,208
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Joseph Lee**

Role within                      **Chief Executive**  
Organisation: